

Minutes of the **General Purposes Committee**
of the **Test Valley Borough Council**
held in Crosfield Hall, Broadwater Road, Romsey
on Wednesday 10 April 2013 at 4.00 pm

Attendance:

Councillor I Carr (Chairman)	(P)	Councillor M Hatley (Vice Chairman)	(A)
Councillor D Busk	(P)	Councillor M Cooper	(P)
Councillor A Dowden	(P)	Councillor P Giddings	(P)
Councillor I Hibberd	(P)	Councillor P Hurst	(P)
Councillor J Neal	(P)	Councillor G Stallard	(P)
Councillor N Whiteley	(A)		

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Minutes

Resolved:

That the minutes of the meeting held on 26 September 2012 be confirmed and signed as a correct record.

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Changes to Probation and Appointment Assistance Policy and Procedure

The report of the Strategic HR Manager sought the approval of changes to the Probation and Appointment Assistance Policy and Procedure. The revised policy had been developed to provide line managers and employees with a more detailed policy and procedure.

Officers were requested to align the Procedure Flowchart with the reasons for extension of the probationary period set out in paragraph 7 of the report. Officers were also requested to provide statistical information regarding probationary periods and occurrences of it being extended.

Resolved:

That the changes to the Probation and Appointment Assistance Policy and Procedure (formally called Induction) as set out in paragraph 3 of the report be approved with immediate effect.

(Meeting terminated at 4.15 pm)